

October 11, 2016

The regular meeting of the North Dansville Town Board was called to order at 7:00 PM by Supervisor Dennis Mahus. Roll was taken and found Councilperson Horr, Schwenzer and Leven present. Councilperson Infantino was absent. Highway Superintendent MacWhorter was also in attendance. Guest: David Luce (sexton), Terry Folts and Brian Bergeron.

Pledge to the Flag followed.

Town Clerk presented the minutes from the September 13, 2016 (regular) meeting, copy on file. A motion by Councilperson Leven and a second by Councilperson Horr to accept the minutes as presented. All in favor. MOTION CARRIED.

Terry Folts addressed the board pertaining to Town owned property in the area between Poags Hole Rd. and the Dansville Recreational Park on Frontage Rd.. Mr. Folts informed the board that he has estimated that there is approximately \$50,000.00 worth of harvestable Walnut Trees on this property. He states that there may be more but he is not sure where the property lines are. Folts would like to find the boundary pins and then give the Town a more accurate estimation of the value and amount of Walnut (trees) that lies on the Town's property. Folts also stated that if properly harvested there could be potential to repeat it every ten to fifteen years. Mr. Folts and Mr. Bergeron would like to work with the Town Clerk to establish the boundary line of this property. The board is on board with this.

Town Clerk's report for the month of September was presented, copy on file. The report shows monies taken in for the month were \$16,941.00 of which \$2,789.47 was turned over to the Supervisor. A motion by Councilperson Schwenzer and a second by Councilperson Horr to accept the report as presented. All in favor. MOTION CARRIED.

Zoning/Code Officer's report for the month of September was presented, copy on file. A motion by Councilperson Horr and a second by Councilperson Schwenzer to accept the report as presented. All in favor. MOTION CARRIED.

Justice reports from Justice Werth and Justice Weidman for the month of September were presented, copies on file. The reports show monies taken in for the month were \$4,210.00 and \$14,115.00 respectively. A motion by Councilperson Schwenzer and a second by Councilperson Leven to accept the report as presented. All in favor. MOTION CARRIED

Town /Village Planning Board: NO REPORT.

Notice of Livingston County Planning Board meeting for 10/13/2016 was presented, copy on file.

Board members received information on 2017 Training School and Annual Meeting for the Association of Towns, February 19-22, 2017.

Town/Village Zoning Board of Appeals: A copy of the minutes for the September 15, 2015 meeting was presented, copy on file. A motion by Councilperson Leven and a second by Councilperson Schwenzer to accept the minutes as presented. All in favor. MOTION CARRIED.

A request to consider amending Section 608 of the Town Zoning Ordinance was received, copy on file. No action taken by the board at this time.

Assessor's report: No report.

Cemetery report for the month of September was presented, copy on file. A motion by Councilperson Horr and a second by Councilperson Schwenzer to accept the report as presented. All in favor. MOTION CARRIED.

Highway Superintendent MacWhorter reported that the Cemetery crew has things looking good at the Cemetery. They are starting work on leaf pick-up.

Budget report for the month of September was presented, copy on file. A motion by Councilperson Schwenzer and a second by Councilperson Horr to accept the report as presented. All in favor. MOTION CARRIED.

Correspondence:

An e-mail from the Office of the New York State Comptrollers Office with information from the Statewide fiscal stress monitoring system was received.

A list of the radios the Town's Highway Department will be receiving under the new 911 upgrade grant.

Copies of letters sent to the owners of 168 Main St., 114 Main St. and 137 Main St. from the Livingston County Development Agency on reimbursements due in the amounts of \$7,568.00, \$5,000.00 and \$ 9,209.40 respectfully for work they have done on their properties. 130 Main St. was informed that the Livingston County Development Agency was unable to fund their grant request.

A copy of a letter sent to LCC Industrial Contractors, Inc. from Supervisor Mahus informing them that they were the lowest responsible proposal received meeting the contract requirements for the Hangar Door Rehabilitation Project at Dansville Municipal Airport.

A copy of a Notice of Complete Application was received from the New York State Department of Environmental Conservation for Mill Creek (Clara Barton St. (St Rte 36) to SE Gibson St.)

Two e-mails from Time Warner Cable pertaining to possible loss of cable channels in the Town.

Highway report:

Repair to Heating System in Town Barns; Highway Superintendent MacWhorter informed the board that the new heating unit at the Town Barns is in and working. MacWhorter stated that Mills Corners Rd and some roads in Cumminsville are in need of repair due to the Village of Dansville digging them up to repair water lines and not fixing them. The crew will repair the holes.

The speed limit signs are in for the roads in the Cumminsville area and the crew will be putting them up.

MacWhorter informed the board that the crew would start hauling road salt for the winter. Supervisor Mahus stated that this would be a good idea.

Airport: Supervisor Mahus stated that he has had no communication with the FAA regarding the site inspection that was conducted last July.

**RESOLUTION: ACCEPTANCE OF LUMP SUM CONSULTANT
NO. 10-1-2016 AGREEMENT FOR AIRPORT MASTER PLAN
(PLANNING) AT DANSVILLE MUNICIPAL AIRPORT,
FAA AIP NO. 3-36-0018-026-2016, NYSDOT No. 4903.56**

Motion by: Councilperson Horr

Second by: Councilperson Schwenzer

Whereas, C&S Engineers Inc., 499 Col. Eileen Collins Boulevard, Syracuse NY, has submitted to the Town for review and approval, a Lump Sum Consultant Agreement for Airport Master Plan (Planning) at Dansville Municipal Airport, FAA AIP NO. 3-36-0018-026-2016, NYSDOT No. 4903.56, and

Whereas, the Sponsor shall pay the Consultant, and the Consultant shall accept, as full compensation for the performance by the Consultant for basic services a lump sum fee of \$366,850.00 for the Airport Master Plan (Planning) at Dansville Municipal Airport, now therefore be it

Resolved, that the Town Board of the Town of North Dansville does hereby approve the Lump Sum Consultant Agreement for the Airport Master Plan (Planning) at Dansville Municipal Airport, FAA AIP NO. 3-36-0018-026-2016-, NYSDOT No. 4903.56 from C&S Engineers Inc., 499 Col. Eileen Collins Boulevard, Syracuse NY, in the amount, of \$366,850.00, and be it further

Resolved, that the Supervisor is hereby authorized to sign the agreement(s) as presented.

Roll Call Vote: AYES; Councilperson Horr, Schwenzer, Leven, Supervisor Mahus

ABSENT; Councilperson Infantino

NOES; NONE. MOTION CARRIED 4 to 0

Mahus informed board members that LMC Contractors is having problems getting the 30% minority labor rate for the hangar door project.

Mahus also stated that he needs the board to pass a resolution allowing him to sign into the NYSDOT Equitable Business Opportunity (EBO) Systems user Agreement. After some discussion the following resolution was presented;

RESOLUTION: AUTHORIZING THE SUPERVISOR TO SIGN INTO THE NO. 10-2-2016 NYSDOT EQUITABLE BUSINESS OPPORTUNITIES (EBO) SYSTEM USER AGREEMENT

Motion by: Councilperson Horr

Second by: Councilperson Leven

Be it

RESOLVED, that with the passage of this resolution the North Dansville Town Board does hereby authorize the Town Supervisor to sign into the NYSDOT Equitable Business Opportunities (EBO) System User Agreement.

Roll Call Vote: AYES; Councilperson Horr, Schwenzer, Leven, Supervisor Mahus

ABSENT: Councilperson Infantino

NOES: NONE. MOTION CARRIED 4 to 0

Recreational Park: Councilperson Horr reported that the park has been busy all spring and summer Horr stated that the school would be done using the park next week.

Contracts/Policies: No Action at this point. Clerk Wolfanger will e-mail board members sample policy agreements for a revised Code of Ethics Policy and Procurement Policy.

Cameras/Security door entrance: Clerk Wolfanger present board members with a quote for a key-fob entrance system for the east entrance door. He states that it is almost impossible to get keys back when people leave the employment of the Village and we are out of extra keys. He would like the board to consider the key fob system. If keys fobs are not returned or lost they can simply be deactivated.

A motion by Councilperson Leven and a second by Councilperson Horr to sign the agreement with Casco for the installation of a key-fob locking system on the east entrance door at the Town Hall at a price of 1,575.00 and to purchase 25 extra key fob blanks at a price of \$150.00, a total cost of \$1,725.00. All in favor. MOTION CARRIED.

Review of monthly payroll registers and bank statements: E-mails were sent to all board members containing payroll register and bank statements from September 01, 2016 thru September 31, 2016 for their review. Board members were presented a hard copy of the same materials in their monthly folder. Board members had no concerns with the information contained in the financial material.

RESOLUTION: ADOPTION OF THE 2017 PRELIMINARY TOWN BUDGET No. 10-3-2016 AND THE SCHEDULING OF A PUBLIC HEARING

Motion by: Councilperson Schwenzer

Second by: Councilperson Leven

Whereas, the North Dansville Town Board has been in the process of reviewing tentative budget estimates for the 2017 Town Budget as submitted by the Supervisor, and

Whereas, Town Law requires adoption of a Preliminary Budget, now therefore be it

Resolved, that the Preliminary Town Budget for the year 2017 is hereby adopted and the salaries for the elected Town Officials are as follows;

Supervisor	\$ 18,500.00
Justice 2 @ \$ 5,700 each	\$ 11,400.00
Councilman 4@ \$3,500 each	\$ 14,000.00
Town Clerk/Tax Collector	\$ 51,050.00

and be it further

Resolved that a Public Hearing on the Preliminary Town Budget for the year 2017 shall be held in the North Dansville Town Hall, 7:00pm on November 01, 2016, and be it further

Resolved, that the Town Clerk is hereby directed to place a legal notice in the Genesee Country Express concerning the Public Hearing as required by Town Law. Roll call vote: AYES; Councilperson Horr, Schwenger, Leven, Supervisor Mahus. ABSENT; Councilperson Infantino
NOES; NONE. MOTION CARRIED 4 to 0.

Contract for Bookkeeping and Payroll Service: A contract proposal was presented from Baldwin Business Services, 42 North State Street, Nunda NY for Bookkeeping and Payroll Service for the Town of North Dansville. The amount of the contract is \$9,500.00, plus a monthly fee for payroll services, with an additional fee of \$5.00 per pay period for direct deposit and \$8.00 for deferred compensation. A motion by Councilperson Horr and a second by Councilperson Schwenger to authorize the Supervisor to sign the contract agreement with Baldwin Business Services of Nunda NY allowing the Town to enter into a contract for Bookkeeping and Payroll Services for the fiscal year ending 12/31/2017. All in favor MOTION CARRIED.

ZBA Request for change in Zoning Ordinance; Board members were given a copy of a request from the Town/Village Zoning Board of Appeals to consider amending the peak height limit allowance in Section 608 from the current 18' to 24' in secondary buildings in the Town of North Dansville (area outside the Village). After some discussion the board will review this issue and get back to the ZBA.

Bills: A motion by Councilperson Horr and a second by Councilperson Schwenger to pay all bills as audited, General Account Vouchers #210 - #229 incl., totaling \$33,723.04, Highway Account Vouchers #90 - #100 incl, totaling \$15,300.72 and Airport Account Voucher #11 & #12 totaling \$79,465.73. All in favor. MOTION CARRIED.

Emcor Services-Betlem: Clerk Wolfanger stated that the two year Service Agreement with Emcor Services-Betlem expired September 30, 2015. Emcor has presented a new two (2) year agreement with an annual fee of \$1,670.00 per year. The rest of the new agreement is the same as the previous agreement. This is fifty dollars more per year than the last agreement. After some discussion; A motion by Councilperson Horr and a second by Councilperson Schwenger to accept the two year service agreement with Emcor Services Betlem, with the annual payment of the lease agreement to be \$1,670.00 per year. All in favor. MOTION CARRIED.

A motion by Councilperson Leven and a second by Councilperson Schwenger to adjourn. All in favor. MOTION CARRIED

Meeting adjourned at 8:26pm.

Respectfully submitted

Timothy R Wolfanger
Town Clerk/Tax Collector