

October 09, 2018

The regular meeting of the North Dansville Town Board was called to order at 7:00 PM by Supervisor Dennis Mahus. Roll was taken and found Councilperson Horr, Schwenzer, Bacon present. Councilperson Infantino was absent. Highway Superintendent MacWhorter was also in attendance. Guest: David Luce (Sexton).

Pledge to the Flag followed.

Town Clerk presented the minutes from the September 11, 2018 (regular) meeting, copy on file. A motion by Councilperson Bacon and a second by Councilperson Horr to accept the minutes as presented. All in favor. MOTION CARRIED.

Town Clerk's report for the month of September 2018 was presented, copy on file. The report shows monies taken in for the month were \$16,625.00 of which \$2,690.36 was turned over to the Supervisor. A motion by Councilperson Bacon and a second by Councilperson Horr to accept the report as presented. All in favor. MOTION CARRIED.

Zoning/Code Officer's report: Code report for September 2018 was presented. A motion by Councilperson Horr and a second by Councilperson Bacon to accept the report as presented. All in Favor. MOTION CARRIED.

Justice reports from Justice Werth and Justice Weidman for the month of September 2018 were presented, copies on file. The reports show monies taken in for the month were \$9,868.00 and \$15,233.00 respectively. A motion by Councilperson Bacon and a second by Councilperson Schwenzer to accept the reports as presented. All in favor. MOTION CARRIED

Town/Village Planning Board: Minutes from the September 18, 2018 meeting were presented. The minutes show that there was no business on the agenda for the meeting. A motion by Councilperson Schwenzer and a second by Councilperson Horr to accept the minutes as presented. All in favor. MOTION CARRIED.

Notice of Livingston County Planning Board preliminary agenda for the meeting October 11, 2018 was presented, copy on file (information only).

A copy of the Livingston County Planning Board minutes for the September 13, 2018 meeting were presented, copy on file (information only).

Town/Village Zoning Board of Appeals: A copy of the minutes for the September 21, 2017 meeting was presented, copy on file. A motion by Councilperson Schwenzer and a second by Councilperson Horr to accept the minutes as presented. All in favor. MOTION CARRIED.

Assessor's report: No report.

Cemetery report for the month of September 2018: A motion by Councilperson Horr and a second by Councilperson Bacon to accept the report as presented. All in favor. MOTION CARRIED.

Sexton Luce reported that Green Burials seems to be a growing issue. At this point our Cemetery Rules state that a burial vault must be put in place prior to any full burial. The Green Burial issue should be looked at for future burials. Supervisor Mahus informed the board that the cemetery house is rented at a rate of \$1,000.00/month all utilities included. Highway Superintendent MacWhorter reported that the Cemetery crew has things looking good at the Cemetery.

Budget report for the month of September 2018 was presented, copy on file. Mahus reported that line item A2680 (Insurance recoveries) on page 1 should have no original budget amount or no revised budget amount listed. Both columns have an amount of \$45,000.00 listed in both line items. A motion by Councilperson Schwenzer and a second by Councilperson Horr to accept the report, with the removal of the \$45,000.00 amount listed on Line A2680, original budget and revised budget. All in favor. MOTION CARRIED.

Correspondence:

Notice from Charter Communications (locally known as Spectrum) pertaining to additional services they provide to their customers

Notice from Beam Mack Sales & Service Inc. of the merger with Beam Mack and Conway Volvo Truck and Bus Inc. effective October 01, 2018.

Notice from the United States Senate informing the Town the deadline for applications for the USDA Farm to School Grant Program will close December 01, 2018 at 11:59PM EST.

A copy of the Application from Baron Winds LLC for a certificate of environmental compatibility and public need to construct a Wind Energy Facility in Steuben Co., ruling on motion for corrective actions regarding public involvement program plan.

Highway report: Superintendent MacWhorter stated he would like to sell the 1996 Mack Truck and a Six (6) wheel truck and seek quotes for a new ten (10) wheel truck. A motion by Councilperson Schwenzer and a second by Councilperson Horr to advertise for the purchase of a new 2018 or newer ten (10) wheel dump truck with sealed bids to be opened on December 11, 2018 at 07:00pm. All in favor. MOTION CARRIED.

Airport; Highway Superintendent MacWhorter requested the board to allow him to put out for bid the old 20' gang rotary mower and the two steel fuel tanks that the Town no longer uses. After some discussion; A motion by Councilperson Bacon and a second by Councilperson Schwenzer to declare the 20' gang rotary mower and the two steel fuel tanks surplus items. All in favor. MOTION CARRIED.

A motion by Councilperson Schwenzer and a second by Councilperson Horr to have the Highway Superintendent obtain 3 bids for the 20' gang rotary mower and the two steel fuel tanks and to have the Town Clerk post a legal notice in the Genesee Country Express of same. All in favor. MOTION CARRIED.

Recreational Park: Councilperson Horr reported that the park has been busy all spring and summer Horr stated that scheduled events will be completed by the end of this month. Clerk Wolfanger will call O'Brien's Septic to pick up their portable toilet at end of the month.

Supervisor Mahus reported that he has been informed that the Town has received \$50,000.00 under the State and Municipal Capital Grant Project (SAM Grant) to be used toward the Dansville Recreational Park (Frontage Rd.) Park Expansion Project. Mahus informed the board that the application for funds that the Town has submitted for this project is still in play and this Sam grant would be used toward that project if the Town gets the construction grant. The Sam grant is a reimbursement grant, as are most of the State grants, so the Town must be under a fully executed contract with DASNY, the State Division of Budgets.

Quotes for new exterior door for Motor Vehicles Office: Clerk Wolfanger presented three quotes for the installation of an exterior door located on the north west corner of the Department of Motor Vehicle Office. The quotes are:

Kircher Construction Inc. \$ 7,430.000  
28 Mill Street  
Mt Morris NY 14510

Genesee Construction Service Inc. \$ 7,552.00  
Po Box 37  
Dansville, NY 14437

LMC Industrial Contractors Inc. \$ 17,900.00  
2060 Lakeville Rd.  
Avon, NY 14414

A motion by Councilperson Horr and a second by Councilperson Bacon to accept the lowest responsible bid of \$ 7,430.00 from Kircher Construction Inc. All in favor. MOTION CARRIED.

Clerk Wolfanger will check with Wayne Swede from Kircher Construction to see if he would still honor his quote as it has been some time since he presented it.

Sexual Harassment Policy: Board members have been presented with and reviewed the new version of the Town’s Sexual Harassment Policy. A motion by Councilperson Bacon and a second by Councilperson Horr to accept the new Town Sexual Harassment Policy as presented. All in favor. MOTION CARRIED. Town elected and appointed employees will be given a copy of the policy and a copy will be placed on the Town’s website as well as in all workplace office areas.

Review of monthly payroll summary/registers and bank statements: E-mails were sent to all board members Reconciliation Summary of Banking Accounts and Bank Statements (General, Highway, Airport, Water District and Trust & Agency) for the period ending September 30, 2018 and payroll by transaction class for the same period for their review. Town Clerk presented a hard copy of these materials for board review if they so wished. Board members had no concerns with the information contained in the financial material. had no concerns with the information contained in the financial material.

2019 Tentative Budget: Supervisor has presented board members with a copy of the 2019 Tentative Town Budget. And they have had time to review the document.

**RESOLUTION: ADOPTION OF THE 2019 PRELIMINARY TOWN BUDGET No. 10-1-2018 AND THE SCHEDULING OF A PUBLIC HEARING**

Motion by: Councilperson Schwenger

Second by: Councilperson Bacon

Whereas, the North Dansville Town Board has been in the process of reviewing tentative budget estimates for the 2019 Town Budget as submitted by the Supervisor, and

Whereas, Town Law requires adoption of a Preliminary Budget, now therefore be it

Resolved, that the Preliminary Town Budget for the year 2019 is hereby adopted and the salaries for the elected Town Officials are as follows;

Supervisor .....	\$ 18,500.00
Justice 2 @ \$ 5,870 each .....	\$ 12,092.00
Councilman 4@ \$3,600 each .....	\$ 14,400.00
Town Clerk/Tax Collector .....	\$ 53,107.00

and be it further

Resolved that a Public Hearing on the Preliminary Town Budget for the year 2019 shall be held in the North Dansville Town Hall, 6:30pm on October 16, 2018, and be it further

Resolved, that the Town Clerk is hereby directed to place a legal notice in the Genesee Country Express concerning the Public Hearing as required by Town Law.

Roll call vote: AYES; Councilperson Horr, Schwenger, Bacon, Supervisor Mahus.

ABSENT; Councilperson Infantino

NOES; NONE. MOTION CARRIED 4 to 0.

Book Keeping & Payroll Services: The Town has received two (2) quotes for Book Keeping & Payroll Services:

Baldwin Business Services	\$ 9,500.00 for book keeping (1 year)
PO Box 399	\$ 2,100.00 for payroll services (1 year)
Nunda NY 14517	\$11,600.00 Total

EFPR Solutions Staffing & Outsourcing	\$ 12,500.00 for book keeping and payroll (1 year)
280 Kenneth Drive Suite 100	\$ 750.00 one time fee to convert Baldwin’s books to AccuFund.
Rochester, NY 14623	\$ 13,250.00

A motion by Councilperson Horr and second Bacon to accept the quote from EFPR Solutions, 280 Kenneth Drive Suite 100 Rochester, NY 14623 in the amount of \$13,250.00 with the agreement to start January 01, 2019. All in favor. MOTION CARRIED.

Supervisor Mahus informed board members that there will be a group of boy scouts at the November 13, 2018 meeting. The will get to the meeting at approx. 06:30pm.

A letter was received from Village Superintendent of Public works, Scott Tracy. The Village would like the Town to consider sharing the cost to rehab the parking area on the west side of the Town Hall. This property is owned by James Scura/Franz Griswold with an agreement with the Village allowing the Village to use this parking lot as long as they provide the lots maintenance. The estimated total cost of this project is \$37,970.00, (\$18,950 each) After a review of the agreement, board members feel that a new agreement should be negotiated between the Village and the building owners as there are areas that are not very well defined, such as the clause that allows either side to exit the agreement with a 30-day notice. Supervisor Mahus will talk to Mayor Vogt. No action by board.

Bills: A motion by Councilperson Bacon and a second by Councilperson Horr to pay all bills as audited, General Account Vouchers #210 - #233 incl., totaling \$23,478.85 and Highway Account Vouchers #120 - #125 incl, totaling \$12,055.62. All in favor.  
MOTION CARRIED.

A motion by Councilperson Horr and a second by Councilperson Schwenzer to adjourn. All in favor. MOTION CARRIED

Meeting adjourned at 07:49pm.

Respectfully submitted

Timothy R Wolfanger  
Town Clerk/Tax Collector