

Supervisor Dennis Mahus called the regular meeting of the North Dansville Town Board to order at 7:00 PM. Roll was taken and found Councilperson Horr, Schwenzer and Bacon present. Highway Superintendent MacWhorter was also in attendance. Guest: David Luce (Sexton), Jasmine Willis (Genesee Country Express), Richard Lafford (Soaring Club), Sue Bowers, Alyssa Bowers and Ashlyn Schuster.

Pledge to the Flag followed.

Town Clerk presented the minutes from the January 09, 2018 regular meeting, copy on file. A motion by Councilperson Horr and a second by Councilperson Bacon to accept the minutes, as presented. All in favor. MOTION CARRIED.

Town Clerk's report for the month of January was presented, copy on file. The report shows monies taken in for the month were \$1,995.00 of which \$1,166.59 was turned over to the Supervisor. A motion by Councilperson Bacon and a second by Councilperson Infantino to accept the report as presented. All in favor. MOTION CARRIED.

Zoning/Code Officer's 2017 year-end report and January 2018 were presented, copies on file. A motion by Councilperson Horr and a second by Councilperson Schwenzer to accept the report as presented. All in favor. MOTION CARRIED.

Justice reports: Justice Werth and Justice Weidman for the month of January were presented, copies on file. The reports show monies taken in for the month were \$9,514.00 and \$8,292.00 respectfully. A motion by Councilperson Bacon and a second by Councilperson Infantino to accept the reports as presented. All in favor. MOTION CARRIED

Town /Village Planning Board; No Report.

Notice of the February 08, 2018 Livingston County Planning Board meeting.
(Information only)

Town/Village Zoning Board of Appeals; Minutes for the January 18, 2018 meeting was presented, copy on file. A motion by Councilperson Schwenzer and a second by Councilperson Horr to accept the minutes as presented. All in favor. MOTION CARRIED.

Assessor's report; NO REPORT.

Cemetery report for the month of January 2018 was presented, copy on file. A motion by Councilperson Horr and a second by Councilperson Bacon to accept the report as presented. All in favor. MOTION CARRIED.

Sexton Luce revisited the recommendation document he presented to the board last month. Luce listed 1) fees, 2) regulations and 3) cremations as the priority issue that should be addressed first. Supervisor Mahus requested Luce to up date the present fee schedule and rules & regulation document with the recommendations he has presented and have that document to board members prior to next months board meeting. Mahus also informed board members that Highway Superintendent MacWhorter is getting quotes for a new ATV side-by-side and mower for the cemetery.

Budget report for the month of January 2018 was presented, copy on file. Supervisor Mahus informed the board that the tax collector has turned over the tax warrants funds collected for the year 2018. Councilperson Horr questioned the total asset figure listed on page four. Mahus informed board members the 2017 total figures have not been finalized yet and they will then be added to the 2018 figures. A motion by Councilperson Bacon and a second by Councilperson Infantino to accept the report as presented. All in favor. MOTION CARRIED.

Correspondence:

The Livingston County Health Department sent the Semi-Annual Report – Livingston County Dog Control for the Town to place on file.

The Safe Driver Consortium of CDL Drivers Annual DOT Drug & Alcohol Testing Report for the period Jan. 01, 2017 thru Dec. 31, 2017.

An e-mail notifying the Town of the Finger Lakes Regional Clean Energy Communities Program Webinar Series being offered to board members.

A letter from Time Warner informing the Town of possible changes that will take place affecting cable users in the Town of North Dansville.

A notice of the Baron Winds LLC Open House, being held February 07, 2018, was received and given to board members.

A letter from the Dansville Area Chamber of Commerce was received. The letter thanks the board for the dues payment and contains a yearly list of activities that the Chamber will spearhead.

A copy of the Application from Baron Winds LLC for a certificate of environmental compatibility and public need to construct a Wind Energy Facility in Steuben Co.

Livingston County Planning Board sent an email with a website for Planning, ZBA and Board members to visit. The site is a tape of portions of the 2017 Fall Regional Local Governmental Workshop.

Highway: Highway Superintendent MacWhorter informed the board that the crew had an emergency on Poags Hole Rd. (rock cut area just passed the 2nd Bridge) with falling shale. A long-armed excavator and a signal light system were rented and with the assistance of Livingston County Highway Dept. 30 truckloads of shale from the hill slope were removed. Further work will probable have to be done in the future.

Airport: The Town has received Change Order#2 and final for the Dansville Hangar Door Rehabilitation Project, File 198.126.001. The scope of the work would amount to a savings of \$3,428.00, resulting in a (new) revised contract total of \$275,388.00. A motion by Councilperson Bacon and a second by Councilperson Horr to approve Change Order #2 and final for the Dansville Hangar Door Rehabilitation Project at a savings of \$3,428.00, resulting in a (new) revised contract total of \$275,388.00. All in favor. MOTION CARRIED.

**RESOLUTION: SEQR REVIEW FOR NYS PIN NO. 4903.56, AIRPORT
NO. 02-1-2018 MASTER PLAN UPDATE AT DANSVILLE MUNICIPAL
AIRPORT**

Motion By: Councilperson Bacon

Second By: Councilperson Schwenzler

Whereas, the Town of North Dansville has entered into an agreement with C&S Companies, 499 Col. Eileen Collins Blvd, Syracuse, NY 13212 to Prepare Environmental Assessment Form(s) for a project at Dansville Municipal Airport, NYS PIN NO. 4903.56, a project to Update the Master Plan at Dansville Municipal Airport, and

Whereas, as part of the agreement, the National Environmental Policy Act and State Environmental Quality Review Act must be addressed, and the necessary paperwork filed, and

Whereas, upon review of the above referenced Project for the Dansville Municipal Airport, Livingston County, New York, it is the understanding of C&S Companies that the project can be classified as a Type II Action, under SEQRA 6 NYCRR 617, and

Whereas, it is the understanding of C&S Companies that no further coordinated review is required with an Type II Action, now therefore be it

Resolved, that the North Dansville Town Board does hereby authorize the Supervisor to sign the necessary documents to be submitted with said forms to allow the project at Dansville Municipal Airport to go forth.

Roll call vote: AYES; Councilperson Horr, Schwenzler, Infantino, Bacon, Supervisor Mahus

NOES; NONE. MOTION CARRIED 5 to 0

RESOLUTION: ACCEPTANCE OF GRANT OFFER FROM THE NYSDOT FOR NO. 2-2-2018 WORK AT DANSVILLE MUNICIPAL AIRPORT DESCRIBED AS, CONDUCT AIRPORT MASTER PLAN STUDY, NYSDOT PIN 4903.56

Motion by: Councilperson Horr

Second by: Councilperson Infantino

Whereas, the NYSDOT has offered a matching grant to the Federal Grant 3-36-0018-026-2018 for the Pin above noted, and

Whereas, the Town Board of North Dansville desires to advance the Project by committing funds for the local match, the funding shares being federal (FAA) \$337,500.00, State \$18,750.00, Local \$18,750.00, and totaling \$375,000.00, and

Whereas, if the Town Board of the Town of North Dansville and or the FAA notifies the NYSDOT that the Town has requested and received an increase in the Federal funding for the Project based on increase eligible cost, the State share noted above shall be increased proportionately up to maximum increase 15%, now therefore be it

Resolved, that the North Dansville Town Board hereby approves the above subject Project, and be it further

Resolved, that a Certified Copy of the Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Roll call vote: AYES; Councilperson Horr, Schwenzer, Infantino, Bacon, Supervisor Mahus

NOES; NONE. MOTION CARRIED 5 to 0

Soaring Club: Rick Lafford presented the board a packet of paper work for the transfer of their hangar at Dansville Municipal Airport to the Town. The packet includes a copy of the bill of sale for the transfer of the hangar from the Finger Lakes Soaring Club to the Town of North Dansville, an executed debt search conducted by the NYS Department of State Uniform Commercial Code (showing "NO DEBTORS FOUND", Insurance information, third party electrical inspection and a site map for the hangar. The transfer is being conducted under the provisions set forth in the original agreement signed with the Town. Laffords states that the Code Enforcement Office has inspected the building and they have made the requested, minor corrections. He neither has nor received any documentation of the Code Office as to the findings of the inspection or the corrections that were made.

Supervisor Mahus stated that the Town still needs a copy of an insurance policy that shows the Town as an addition insured and a certificate of occupancy or compliance to the building. After some discussion

RESOLUTION: ACCEPTANCE OF THE BUILDING PRESENTLY OWNED NO. 02-3-2018 BY THE FINGER LAKES SOARING CLUB

Motion by: Councilperson Schwenzer

Second by: Councilperson Bacon

Whereas, the Town of North Dansville and the Finger Lakes Soaring Club (Soaring Club) entered into an agreement that required the Soaring Club to transfer to the Town of North Dansville the Bill of Sale for the building (Hangar) they constructed at Dansville Municipal Airport at a point in time when they have paid off the construction cost of said building, and

Whereas, the final payment of the building cost has been made by the Soaring Club, and

Whereas, the Soaring Club has submitted a Bill of Sale, transferring ownership of their building to the Town of North Dansville, and

Whereas, the Soaring Club has met all requests made by the Town except a Certificate of Occupancy or Compliance and an Insurance Policy listing the Town as an addition insured, now therefore be it

Resolved, that the Town of North Dansville shall hereby accept the Bill of Sale, taking ownership of the Finger Lakes Soaring Clubs building at Dansville Municipal Airport at the point that the Town receives a letter or certificate from the North Dansville Code Office that states the structure complies with building and safety codes in effect and receives an insurance policy with the Town of North Dansville listed as an additional insured, and be it further

Resolved, all other items in the initial lease agreement between the Town and the Soaring Club will remain in affect.

Roll Call Vote: AYES: Councilperson Horr, Schwenzer, Infantino, Bacon, Supervisor Mahus

NOES: NONE. MOTION CARRIED 5 to 0

Board members reviewed the outlay report and request for reimbursement for the Airport Master Plan.

Highway Superintendent MacWhorter asked board members what they would like him to do on weekends when he is called to plow the snow off the airport. Board members informed him that if he is already out plowing roads they can then do the airport. The board does not want to create a “call out” for plowing the airport.

Recreational Park – Frontage Rd.: No report.

Review of monthly payroll summary/registers and bank statements: E-mails were sent to all board members of the Reconciliation Summary of Banking Accounts and Bank Statements (General, Highway, Airport, Water District and Trust & Agency for the period ending January 01, 2018 for their review. Town Clerk presented a hard copy of these materials for board review if they so wished. Board members had no concerns with the information contained in the financial material.

Town Capitalization Policy: Board members were presented with an amended Capitalization Policy. The Policy passed at the January meeting needed some additional verbiage;

The following Capitalization thresholds, depreciation methods, and estimated useful lives of capital assets reported in government wide statements are as follows: Effective 12/31/2017.

SALE AND PURCHASES UNDER THIS POLICY BY TOWN BOARD APPROVAL

	Capitalization Threshold	Depreciation Method	Estimated Useful Life
Buildings and improvements	\$20,000.00	straight-line	20 – 40 years
Infrastructure	\$50,000.00	straight-line	20 – 40 years
Vehicles - equipment	\$10,000.00	straight-line	5 years
Vehicles - heavy	\$50,000.00	straight- line	10- 15 years

After some discussion: A motion by Councilperson Horr and a second by Councilperson Bacon to accept the Amended Town Capitalization Policy as presented. All in favor MOTION CARRIED.

HVAC Agreement. Board members have received and reviewed two quotes for service agreements for the HVAC units at the Town Hall.

Emcor Services: Two-year agreement at \$1,720.00 per year.

Repair work will be invoiced:

Straight time	\$ 96.00/hr
Premium time	\$ 132.00/hr
Holiday & Scheduled work Sundays	\$ 164.00/hr
Vehicle charge (no charge PM’s)	\$ 75.00/trip

LMC Industrial Contractors Inc: One year agreement at \$1,700.00/and will automatically Re-new each year

Emergency Services billed at:

Straight time	\$ 90.00/hr
Overtime	\$ 115.00/hr
Saturdays & Sundays	\$ 135.00/hr

A motion by Councilperson Horr and a second by Councilperson Schwenzer to accept the Quote from LMC Industrial Contractors Inc. as presented. All in favor. MOTION CARRIED.

Dansville Summer Concerts: Board members were given a letter from Alan Howe, Volunteer Concert Coordinator, requesting \$500.00 from the Town to assist in obtaining bands for the Dansville Summer Concerts in the Village of Dansville. The Town has contributed \$500.00 in prior years as the residents in the Dansville area attend the concerts in the park in large numbers. A motion by Councilperson Schwenzer and a second by Councilperson Bacon to contribute \$500.00 to the Dansville Summer Concerts held in the Village of Dansville and open to the public, as in past years. All in favor. MOTION CARRIED.

Pre-approval of Bond payments; Building Interest \$4,837.50 to be paid March, 15 2018 and Water District Principal payment of \$75,000.00 and Interest payment \$15,725.00 to be paid by April 01, 2018. A motion by Councilperson Horr and a second by Councilperson Infantino to authorize the Supervisor to make the Bond payments as requested. All in favor. MOTION CARRIED.

Transfer of funds in airport account: A motion by Councilperson Bacon and a second by Councilperson Schwenzer to transfer \$5,000.00 from General Account A5615.4 to Airport Improvement Fund. All in favor. MOTION CARRIED.

Supervisor Mahus reported that David & Dorothy Hotchkiss will be the Town's representatives for the Senior Rama awards program.

A motion by Councilperson Schwenzer and a second by Councilperson Infantino to pay all bills as audited, General Account Vouchers #24-#44 incl., totaling \$17,922.07, Highway Account Vouchers # 07-#21 incl., totaling \$6,851.86 and Airport Account Voucher #1, totaling \$11,005.50. All in favor. MOTION CARRIED.

A motion by Councilperson Bacon and a second by Councilperson Horr to adjourn. All in favor. MOTION CARRIED

Meeting adjourned at 07:50pm.
Respectfully submitted

Timothy R Wolfanger
Town Clerk/Tax Collector