

# Town of North Dansville, NY

14 Clara Barton St. ~ Dansville, NY 14437 ~ 585-335-2330

## APPLICATION FOR ONE-DAY MARRIAGE OFFICIANT LICENSE

(Fee: \$25.00 • Must be handed in 30 days prior to Ceremony)

### OFFICIANT APPLICANT INFORMATION

OFFICIANT NAME: \_\_\_\_\_

PHONE #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

PROOF OF IDENTITY PRESENTED: \_\_\_\_\_

### MARRIAGE LICENSE INFORMATION

#### PERSONS TO BE MARRIED (As Appears on the Marriage License)

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I duly swear/affirm that the information provided above is true and accurate.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT SIGNATURE

Subscribed & sworn to/affirmed before me \_\_\_\_\_  
Town Clerk/Deputy Town Clerk OR Notary  
(if mailing)

\_\_\_\_\_

License granted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Town Clerk/Deputy Town Clerk

**Note:** This license is valid only for the parties to be married as described above and shall expire after the marriage ceremony or the expiration of the marriage license, whichever occurs first

Paid: \_\_\_\_\_ Cash/Check/MO #: \_\_\_\_\_

## **ONE-DAY MARRIAGE OFFICIANT INFORMATION**

- Must be 18 years of age.
- Legal Proof of Identification
- Fee is \$25 and must be in form of cash, money order or certified bank check.
- Application Form must be FULLY filled out.
- Information MUST match the Marriage License of party they will be officiating.
- Application and Fee MUST be received by the Town Clerks Offices at least 30 days prior to the date of the ceremony.
- If mailing the form in, and not filling the application in person, the form MUST be notarized.
- The Clerks Office will notify you no later than 7 days prior to the ceremony stated on the application.
- The designation shall only be valid for the ceremony stated on the application and shall expire upon completion of such solemnization or at the expiration of the Marriage License, whichever comes first.
- Once the ceremony is complete, send the original One-Day Officiant Form with the completed original Marriage License to be registered, to the Town Clerks Office.

**If you have any questions, you may call the Town of North Dansville Clerks Office at 585-335-2330**