

October 08, 2019

The regular meeting of the North Dansville Town Board was called to order at 7:00 PM by Supervisor Dennis Mahus. Roll was taken and found Councilperson Horr, Schwenzer, Bacon present. Councilperson Infantino was absent. Highway Superintendent MacWhorter was also in attendance. Guest: David Luce Sr. and Thomas Snyder (Sexton).

Pledge to the Flag followed.

Town Clerk presented the minutes from the September 10, 2019 (regular) meeting, copy on file. A motion by Councilperson Bacon and a second by Councilperson Horr to accept the minutes as presented. All in favor. MOTION CARRIED.

Town Clerk's report for the month of September 2019 was presented, copy on file. The report shows \$14,791.00 was taken in and \$2,340.31 was turned over to the Supervisor. A motion by Councilperson Horr and a second by Councilperson Horr to accept the report as presented. All in favor. MOTION CARRIED.

Zoning/Code Officer's report: Code report for August 2019 and September 2019 were presented, copies on file. A motion by Councilperson Bacon and a second by Councilperson Schwenzer to accept the reports as presented. All in Favor. MOTION CARRIED.

Justice reports from Justice Werth and Justice Weidman for the month of September 2019 were presented, copies on file. The reports show monies taken in for the month were \$3,655.00 and \$24,209.00 respectively. A motion by Councilperson Horr and a second by Councilperson Bacon to accept the reports as presented. All in favor. MOTION CARRIED

Town /Village Planning Board: No report.

Notice of Livingston County Planning Board preliminary agenda for the meeting October 10, 2019 was presented, copy on file (information only).

Town/Village Zoning Board of Appeals: A copy of the minutes for the September 19, 2019 meeting was presented, copy on file. A motion by Councilperson Schwenzer and a second by Councilperson Bacon to accept the minutes as presented. All in favor. MOTION CARRIED.

Assessor's report: No report.

Cemetery report for the month of September 2019: A motion by Councilperson Horr and a second by Councilperson Bacon to accept the report as presented. All in favor. MOTION CARRIED.

Sexton Luce thanked board members for their support over his 18 years as Sexton. Highway Superintendent MacWhorter reported that the Cemetery crew has things looking good at the Cemetery.

Budget report for the month of September 2019 was presented, copy on file. Mahus reported that line item AA1603.00 (Vital records on page 1) should be in section B not A. Supervisor Mahus will contact Shelby to move Vital records from Section A revenue to B revenue. A motion by Councilperson Bacon and a second by Councilperson Horr to accept the report, with the correction made. All in favor. MOTION CARRIED.

Correspondence:

Notice from Charter Communications (locally known as Spectrum) pertaining to additional services they provide to their customers

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Copy of the minutes for the Dansville Chamber of Commerce meeting held September 09, 2019 was presented to the board.

A recommendation and County Board Resolution #2019-316 pertaining to the request from the finger Lakes Soaring Club Inc, claiming that the Soaring Club building should not have been put on the tax roll and they are requesting two years of tax reimbursement for the years 2017 & 2018. The County resolution finds that the request is not valid and should not be granted.

Town Clerk presented a letter that he had received from James Kelly, Ronkonkoma, NY stating this is a "Notice to immediately Cease and Desist Issuance of any and all Licenses and to Repeal all New York State Marriage License Statutes.

Resignation: A letter dated September 01, 2019 was received from Sexton David Luce Sr. The letter requests the resignation take effect October 01, 2019. A motion by Councilperson Horr and a second by Councilperson Schwenger to accept the resignation request by David Luce Sr, effective October 01, 2019. All in favor. MOTION CARRIED.

Highway report: Superintendent MacWhorter gave board an update on the new truck. MacWhorter also stated that the crew has hauled most of the winter sand.

Airport; Supervisor Mahus received new information from Ted Zaninski on the price that should be paid for the old beacon tower and light at the airport. Ted sent auction information for the sale of a similar tower. After some discussion, A motion by Councilperson Horr and a second by Councilperson Schwenger to enter into a two (2) item agreement with Auction International to list the old tower and beacon light (as is). All in favor. MOTION CARRIED.

The Town is still waiting for a contract to be sent from Clark Patterson for the repair on the main hangar roof at Dansville Airport.

Recreational Park: The Sam's grant is being put on hold for now.

Review of monthly payroll summary/registers and bank statements: E-mails were sent to all board members Reconciliation Summary of Banking Accounts and Bank Statements (General, Highway, Airport, Water District and Trust & Agency) for the period ending September 30, 2019 and payroll by transaction class for the same period for their review. Town Clerk presented a hard copy of these materials for board review if they so wished. Board members had no concerns with the information contained in the financial material.

Town Hall Roof:

**RESOLUTION: ACCEPTING THE LOWEST RESPONSIBLE BIDDER FOR  
NO. 10-1-2019 ROOF RECONSTRUCTION ON A PORTION OF THE ROOF AT  
THE NORTH DANSVILLE TOWN HALL**

Motion by: Councilperson Horr

Second by: Councilperson Bacon

Whereas, the North Dansville Town board has requested Clark Patterson Lee, 186 North Water Street, Rochester, NY to put forth an application to reconstruct a portion of the Town Hall roof, and

Whereas, bids were advertised, let and received by the Town Clerk, and

Whereas, five (5) bids were received, and

Whereas, the lowest responsible base bid of \$298,677.00, Alternate Bid RC-1 deduct the amount of \$50,000.00, and Alternate Bid RC-2 in the additional amount of \$22,500 (total award amount of \$271,177.00) was received from Elmer W Davis Inc, 1217 Clifford Ave, Rochester, NY, now therefore be it

Resolved, that the North Dansville Town Board does hereby accept the lowest responsible base bid of \$298,677.00, Alternate Bid RC-1 deduct the amount of \$50,000.00, and Alternate Bid RC-2 in the additional amount of \$22,500 (total award amount of \$271,177.00) received from Elmer W Davis Inc, 1217 Clifford Ave, Rochester, NY, and be it further

Resolved, that the Town Board authorizes the Supervisor to sign all necessary documentation to execute this project.

Roll Call Vote: Ayes: Councilperson(s) Horr, Schwenger, Bacon, Supervisor Mahus

Nay: NONE

Absent: Councilperson Infantino

MOTION CARRIES 4 to 0.

A second letter was received from Village, this time from Mayor Peter Vogt. The Village would like the Town to consider sharing the cost to rehab the parking area on the west side of the Town Hall. This property is owned by James Scura/Franz Griswold with an agreement with the Village allowing the Village to use this parking lot if they provide the lot maintenance. The estimated Town cost of this project would be no more that \$23,000.00. Vogt states that this is a conservative "not to exceed" amount. At this

time no new lease agreement has been presented to the Town. After a review of the agreement, board members feel that a new agreement should be negotiated between the Village and the building owners as there are areas that are not very well defined, such as the clause that allows either side to exit the agreement with a 30-day notice. Supervisor Mahus will talk to Mayor Vogt. No action by board.

Sexual Harassment Policy: Board members have been presented with and reviewed a new Sexual Harassment Policy. This policy covers sexual harassment, harassment and discrimination in the workplace. The Town's insurance carrier (NYMIR) made available a "boiler Plate" version of a multi- purpose policy for the Town to use as a template for the policy presented to the board. Supervisor Mahus and Councilperson Infantino have volunteered to serve as Compliance Officers as outlined in this policy. A motion by Councilperson Schwenzer and a second by Councilperson Bacon to accept the new Town Sexual Harassment Policy as presented and to appoint Supervisor Dennis Mahus and Councilperson Robert Infantino as Compliance Officers for the policy. All in favor. MOTION CARRIED. Town elected and appointed employees will be given a copy of the policy, a copy will be given to both compliance officers, copies filed in workplace locations and a copy will be placed on the Town's website.

Supervisor Mahus stated that he and Mayor Vogt have looked at a DEC Grant for the removal and/ or replacement of trees within the Town and Village. The Town would need to create a written plan as to what trees need to be removed, replaced and what trees would be added. A motion by Councilperson Horr and a second by Councilperson Bacon to authorize the Supervisor to proceed in the process to partner with the Village to apply for DEC Grant, designed to assist municipalities in the removal, replacement and additional trees within the Village and Town. All in favor. MOTION CARRIED.

2020 Tentative Budget: On September 19, 2019 Supervisor Mahus emailed board members with the 2020 Tentative Town Budget and filed a hard copy with the Town Clerk. As board members have had time to review the document and have had any questions they may have had heard and answered, the board wished to move the 2020 Tentative Town Budget forward.

**RESOLUTION: ADOPTION OF THE 2020 PRELIMINARY TOWN BUDGET No. 10-2-2019 AND THE SCHEDULING OF A PUBLIC HEARING**

Motion by: Councilperson Schwenzer

Second by: Councilperson Bacon

Whereas, the North Dansville Town Board has been in the process of reviewing tentative budget estimates for the 2020 Town Budget as submitted by the Supervisor, and

Whereas, Town Law requires adoption of a Preliminary Budget, now therefore be it

Resolved, that the Preliminary Town Budget for the year 2020 is hereby adopted and the salaries for the elected Town Officials are as follows;

Supervisor .....	\$ 20,000.00
Deputy Supervisor .....	\$ 1,000.00
Justice (2 @ \$8,000.00) .....	\$ 16,000.00
Councilman (4@ <u>\$3800.00</u> ) .....	\$ 15,200.00
Town Clerk/Tax Collector .....	\$ 54,700.00

and be it further

Resolved that a Public Hearing on the Preliminary Town Budget for the year 2020 shall be held in the North Dansville Town Hall, 7:10pm on October 22, 2019, and be it further

Resolved, that the Town Clerk is hereby directed to place a legal notice in the Genesee Country Express concerning the Public Hearing as required by Town Law.

Roll call vote: AYES; Councilperson Horr, Schwenzer, Bacon, Supervisor Mahus.

ABSENT; Councilperson Infantino

NOES; NONE. MOTION CARRIED 4 to 0.

Audit Report: Supervisor Mahus stated that the board met with Laura Landers (Freedmaxick) to review the 2018 Audit of Financial Statements. The board had an opportunity to review and ask questions on any part of the report. A motion by Councilperson Horr and a second by Councilperson Schwenger to accept the 2018 Audit report of the Town' Financial Statement. All in favor. MOTION CARRIED

Bills: A motion by Councilperson Bacon and a second by Councilperson Horr to pay all bills as audited, General Account Vouchers #210 - #233 incl including Depository Trust., totaling \$131,952.93, Highway Account Vouchers #78 - #87 incl, totaling \$130,160.14 and Airport Account Voucher #5 totaling \$1,100.55. All in favor. MOTION CARRIED.

A motion by Councilperson Bacon and a second by Councilperson Schwenger to adjourn. All in favor. MOTION CARRIED

Meeting adjourned at 07:55pm.

Respectfully submitted

Timothy R Wolfanger  
Town Clerk/Tax Collector