

January 2, 2024

The Organizational (special) meeting of the North Dansville Town Board was called to order at 5:00 pm by Supervisor Horr. Roll was taken and found Councilperson Infantino, Colella, Bacon, Luce, and Supervisor Horr present. Highway Superintendent MacWhorter was also in attendance. Guests include: Jennifer Howe (Deputy Clerk), Karen Luce (Zoning Board of Appeals member), Geraldine Waight (Town Historian).

Pledge to the Flag followed, led by Councilperson Colella.

Supervisor Horr called Councilperson Infantino and Luce forward for their Oath of Office. Term to begin 1/1/2024-12/31/2027. Both Councilmen were sworn in at 5:04pm.

Privilege of the floor: None

The Town Clerk presented the minutes from December 21, 2023, year-end meeting, copy on file. A motion by Councilperson Colella and a second by Bacon to accept the minutes as presented. All in favor: MOTION CARRIED.

Supervisor Horr stated that the following appointments must be made for the year 2023.

RESOLUTION 01-1-2024: DATE FOR THE REGULAR MEETING OF THE TOWN BOARD

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved, the North Dansville Town Board will conduct their regular meeting for the Town of North Dansville on the Second Tuesday of each month at 7:00PM unless otherwise, legally, advertised.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-2-2024: DATE FOR THE MEETING OF THE TOWN/VILLAGE PLANNING BOARD

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved, that the North Dansville Town Board will conduct their regular meeting for the Town/Village Planning Board on the Fourth Tuesday of each month at 7:00PM unless otherwise, legally, advertised.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-3-2024: DATE FOR THE MEETING OF THE TOWN/VILLAGE ZONING BOARD OF APPEALS

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved, that the Town/Village Zoning Board of Appeals will conduct their regular meeting for the Town/Village Planning Board on the Third Thursday of each month at 7:00PM unless otherwise, legally, advertised.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-4-2023: APPOINTMENT OF THE HIGHWAY SUPERINTENDENT

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved that James MacWhorter is hereby appointed Town of North Dansville Highway Superintendent for the year 2024 Term 1/1/2024-12/31/2024 at a salary of \$74,263.00 and will receive four (4) weeks of vacation, which must be used, no carryover.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-5-2024: CONFIRMATION OF THE APPOINTMENT OF THE DEPUTY TOWN CLERK

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved, that Town Clerk Tyler appoints, Jennifer Howe Deputy Town

Clerk for the year 2024 and she will be paid at an hourly rate of \$ 15.76 per hour,

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-6-2024: CONFIRMATION OF THE APPOINTMENT OF THE TOWN REGISTRAR (2 YEAR TERM)

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved, that Lori Tyler was previously appointed Registrar for the Town for a term commencing January 01, 2024, and will expire December 31, 2025, and be it further

Resolved, that Jennifer Howe is hereby appointed Deputy Registrar for the

Town for a term commencing January 01, 2024 (1 year term) and will expire December 31, 2024.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-7-2024: APPOINTMENT OF THE TOWN/VILLAGE PLANNING BOARD

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved that the following names are hereby appointed to the joint Town/Village Planning Board. These appointments are made in conjunction with the Village of Dansville Board.

Chairperson	Nancy Nice	2027 (V)
	Timothy Brinduse	2023 (V)
	John Skillings	2025 (V)
	Gerald Freeman	2026 (T)
	Jared Bridge	2029 (V)
	Chuck Menosky	2029 (V)
Sec/Member	Kathleen Infantino	2027 (V)
Alt	Vacant	
Alt	Vacant	

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-8-2024: APPOINTMENT OF THE TOWN/VILLAGE ZONING BOARD OF APPEALS (ZBA)

Motion by: Councilperson Luce

Second by: Councilperson Infantino

Resolved that the following names are hereby appointed to the joint Town/Village ZBA. These appointments are made in conjunction with the Village of Dansville Board.

Chairperson	Mark Specchio	2026 (V)
	Maryann Holden	2023 (V)
	Richard Gillard	2023 (V)
	Karen Schleyer	2024 (T)
	Charles Infantino	2026 (V)
	William Crowell	2027 (V)
Sec./Alt	Jennifer Howe	2026 (T)

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Supervisor Horr

NOES: None. Motion carried 5 to 0

APPOINTMENT OF THE SOLE ASSESSOR (Information Only)

Resolved, that Holley Smalt is appointed to a 6-year term expiring Sept. 30, 2025, made on 07/09/2019)

RESOLUTION 01-9-2024: APPOINTMENT OF THE ASSESSMENT BOARD OF REVIEW

Motion by: Councilperson Colella
Second by: Councilperson Infantino

Resolved, that Karen Luce is hereby appointed to the Assessment Board of Review for a five (5) year term, expiring September 30, 2028.

Roll Call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr
NOES: NONE
ABSTAIN: Councilperson Luce
MOTION CARRIED: 4 to 0.

APPOINTMENT OF THE ASSESSMENT BOARD OF REVIEW (Information only)

Resolved, that Karen Schleyer (2025) and Gerri Waight (2024) are appointed to the Board of Review with five (5) year terms, expiring September 30th of the year listed.

RESOLUTION 01-10-2024: APPOINTMENT OF THE TOWN HISTORIAN

Motion by: Councilperson Luce
Second by: Councilperson Infantino

Resolved, that Gerri Waight is hereby appointed as North Dansville Town Historian for the year 2024, at a salary of \$1,440.00/year.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTION 01-11-2024: APPOINTMENT OF THE DEPUTY SUPERVISOR

Motion by: Councilperson Luce
Second by: Councilperson Infantino

Resolved, that Peter Bacon is hereby appointed as North Dansville Deputy Supervisor for the year 2024, at a salary of \$1000.00/year.

Roll call vote: AYES: Councilperson Infantino, Colella, Luce, Supervisor Horr.
NOES: NONE
ABSTAIN: Councilperson Bacon. Motion Carried 4 to 0

RESOLUTION 01-12-2024: APPROVING THE HIGHWAY DEPARTMENT WAGES FOR 2024 THESE WERE SET IN THE 2024 TOWN BUDGET

Motion by: Councilperson Luce
Second by: Councilperson Infantino

Resolved, that the Highway Equipment Operator, Scott Mitchell at an hourly rate of \$ 24.04 and Joseph Werth at an hourly rate of \$ 21.86 for the year 2024.

Roll call vote: AYES: Councilperson Bacon, Luce, Infantino, Colella, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTON 01-13-2024: APPROVING RATES OF PAY FOR TOWN EMPLOYEES

Motion by: Councilperson Luce
Second by: Councilperson Infantino

Resolved, that the rate of pay for North Dansville Town employees for 2024 are as follows:

Laborer	Brandon Hilyard Seasonal	\$ 15.76 pr hr.
Laborer	Nathen Smalt Seasonal	\$ 15.76 pr hr.
Laborer	Peter Hillier Seasonal	\$ 15.76 pr hr.
Laborer	Ronald Wint Seasonal	\$ 15.76 pr hr.
Deputy Town Clerk	Jennifer Howe	\$ 15.76 pr hr
Assessor	Holly Smalt	\$ 24,040.00 pr. yr.
Sexton	Thomas Snyder	\$ 4,017.00 pr yr.
Court Clerk	Sheila Duffy	\$ 16,391.00 pr yr.
Justice	David Werth	\$ 8,573.00 pr yr.
Justice	Joshua Weidman	\$ 8,573.00 pr yr.
Planning Board Sec.	Kathleen Infantino	\$480.00 pr yr.
ZBA Secretary	Jennifer Howe	\$480.00 pr yr.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTION 01-14-2023: DESIGNATING THE OFFICIAL BANK DEPOSITORIES FOR THE YEAR 2024

Motion by Councilperson Luce
Second by Councilperson Infantino

Resolved, that Community Bank, Five Star Bank are hereby designated as the official depositories for the General Fund, Highway Fund, Town Clerk/Tax Collector Fund, Airport Improvement Fund, Cemetery Fund, Water, Sewer and Drainage District Funds, Justice Funds, Park Funds and CDBG Fund.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTION 01-15-2024: DESIGNATING THE OFFICIAL NEWSPAPER FOR THE YEAR 2024

Motion by: Councilperson Luce
Second by: Councilperson Infantino

Resolved, that the Hornell Spectator is hereby designated as the official newspaper for the Town of North Dansville for the year 2024.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTION 01-16-2024: APPROVING THE AGREEMENT FOR FIRE/ RESCUE AND AMBULANCE SERVICE CONTRACTS WITH THE VILLAGE OF DANSVILLE

Motion by: Councilperson Luce
Second by: Councilperson Infantino

Resolved, that the Supervisor is hereby authorized to sign a one (1) year contract extension (January 1, 2024, thru December 31, 2024) with the Village of Dansville for Fire coverage at a rate of \$40,706.00 and sign a one (1) year contract extension (January 1, 2024, through December 31, 2024) with the Village of Dansville for Ambulance coverage as set in the 2024 Town Budget.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTION 01-17-2024: AUTHORIZING THE SEVENTH JUDICIAL DISTRICT ASSIGNMENT OF TOWN JUSTICE

Motion by: Councilperson Luce
Second by: Councilperson Infantino

Whereas, the Seventh Judicial District has requested consent of the Town of North Dansville Town Board for TEMPORARY assignment of a Town Justice in other Town/Village Justice Courts, now therefore be it

Resolved, that as approved in previous years, the North Dansville Town Board agrees to this practice.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTION 01-18-2024: RE-APPOINTING AUDIT BOOKKEEPER FOR THE TOWN

Motion by Councilperson Luce
Second by Councilperson Infantino

Resolved that Local Government Support Services, PO Box 2581 Liverpool, NY 13089 is hereby appointed to perform the bookkeeping and payroll service for the Town of North Dansville for the fiscal year ending December 31, 2024.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: None. Motion carried 5 to 0

RESOLUTION 01-19-2024: RE-APPOINTING THE ATTORNEY FOR THE TOWN

Motion by Councilperson Luce

Second by Councilperson Infantino

Resolved, that John C. Putney will again be appointed as the Attorney for the Town of North Dansville for the year 2024.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RE-APPOINTING MEMBER(S) TO HIGHWAY SAFETY BOARD (Information only term not expired)

Resolved that James MacWhorter is re-appointed to the Livingston County Traffic Safety Board as a representative from North Dansville for a three (3) year term commencing January 1, 2023, and ending December 31, 2025, and be it further

Resolved that Gregory Horr is appointed to the Alternate Position on the Livingston County Traffic Safety Board commencing January 1, 2023, and ending December 31, 2025.

REAPPOINTMENT OF MEMBER TO LIVINGSTON COUNTY YOUTH BOARD (TWO YEAR TERM) (information only term not expired)

Resolved that Renee Bacon has been re-appointed to the Livingston County Youth Board by the Livingston County Youth Board. Term commencing January 1, 2023-December 31, 2024.

Supervisor Horr asked all appointed persons to step forward and raise their right hand for their oath of office. Oath was recited by all appointees for terms of office as stated above.

Councilperson Bacon was asked to step forward and raise his right hand for his oath of office for Deputy Supervisor. Oath was recited for term of office stated above.

RESOLUTION 01-20-2024: AGREEMENT TO SPEND TOWN HIGHWAY FUNDS

Motion by: Councilperson Colella

Second by: Councilperson Infantino

Resolved, that the Town of North Dansville has set in place in the Town's Budget for the year 2024, \$58,218.00 that may be expended for general repairs on 12.24 miles of Town highways including sluices, culverts and bridges having a span of less than five (5') feet and boardwalks or the renewals thereof.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-21-2024: TOWN RATE PER MILE FOR REIMBURSEMENT OF TRAVEL MILES

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved that the rate for mileage reimbursement for the Town of North Dansville shall be sixty-seven cents per mile.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-22-2024: PRE- PAYMENT OF MONTHLY BILLS

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved that the Town Clerk may have the ability to Pre-Pay certain bills that fall outside the range of our monthly meeting as to avoid late fee's.

Roll call vote: AYES: Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 5 to 0

RESOLUTION 01-23-2024: SETTING THE STANDARD WORK HOURS FOR TOWN EMPLOYEES FOR RETIREMENT PURPOSES

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Whereas, new regulations have been established by the New York State Retirement System for the reporting of members work hours, and

Whereas, as a result of these changes the Town will need to set new standard work hours for reporting purposes to the State Retirement System, now therefore be it

Resolved, that the Town Board be and hereby establishes the following standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System.

Elected Officials- Five-day work week, six-hour day

Town Supervisor	6 Hours	4-year term
Town Board Members	6 Hours	4-year term
Town Justice (2)	6 Hours	4-year term
Town Clerk/Tax Collector	6 Hours	4-year term

Appointed Officials- Five-day work week, eight-hour days

Highway Superintendent	8 Hours	1 year term
Highway Employees	8 Hours	
Cemetery Laborers	8 Hours	

Appointed Officials-Five-day work week, Six-hour day

Assessor	6 Hours	6-year term
Assessors Assistant(s)	6 Hours	
Court Clerk	6 Hours	
Historian	6 Hours	1-year term
Cemetery Sexton	6 Hours	

and be it further

Resolved, that all elected and appointed Town employees who are members of the NYS Retirement System shall record his or her hourly work activity for a period of three (3) consecutive months, and be it further

Resolved, that such record of hourly activities shall be completed within one hundred and fifty (150) days of taking office and shall be submitted by such official to the secretary or clerk of the Town of North Dansville within one hundred and eighty (180) of taking office, and be it further

Resolved, that employees who sign and file a daily timecard and sign a statement that they are not required to maintain a record of work activities as they submit a verified time sheet of actual hours worked shall be exempt from keeping the record of hourly activity sheet.

Roll Call Vote AYES; Councilperson Bacon, Luce, Colella, Infantino, Supervisor Horr
NOES: NONE MOTION CARRIED 5 to 0.

A motion by Councilperson Bacon and a second by Colella to pay all bills as audited, general account vouchers #277- #282 incl., totaling \$19,207.18. All in favor. MOTION CARRIED.

DePaul Properties: The pilot tax for the Town of North Dansville has not been finalized. Supervisor Horr will follow up on this.

Zerfass Road: Railroad beds need repair. Supervisor Horr will reach out for a second time asking for the repair of the railroad tracks in this area. He asked Superintendent MacWhorter to place signs at the locations to alert drivers of a bump.

Finger Lakes Soaring Club: Lease has not been approved or signed yet. Waiting on proof of insurance and a check for payment. Supervisor Horr will follow up with Rick Lafford on this issue.

Committee Formation: The Town Board will form committees for the following: Highway, Cemetery/ Buildings and grounds, Airport, and Legislative. The plan is to have two or three members on each committee to be on top of situations that need extra attention. More discussion on the committee formation at the next meeting.

A motion by Councilperson Bacon and a second by Colella to adjourn. All in favor. MOTION CARRIED.

Meeting adjourned at 5:30PM.

Respectfully submitted,

Lori Tyler
Town Clerk/Tax Collector

