

April 11, 2023

Supervisor Horr called the Regular meeting to order at 7:00pm. Rollcall was taken, and found Councilperson Luce, Bacon, Colella, Infantino, and Supervisor Horr present. Also present was Highway Superintendent James MacWhorter.

Guests include: Yvonne Smallwood, Donna Didas, and Kim Coleman

Pledge to the Flag followed, led by Councilperson Infantino.

The Town Clerk presented the minutes from March 14, 2023, regular meeting copy on file. A motion by Councilperson Colella and a second by Luce to accept the minutes as presented. All in favor: Councilperson Luce, Infantino, Colella and Supervisor Horr. Abstained: Councilperson Bacon (absent). MOTION CARRIED 4-0.

Town Clerk's report for the month of March 2023 was presented, copy on file. The report shows monies taken in for the month were \$2906.00.00 of which \$2024.28 was turned over to the Supervisor for placement in the appropriate account. A motion by Councilperson Bacon and a second by Infantino to accept the report as presented. All in favor. MOTION CARRIED.

Zoning/Code Officer's report for the month of March 2023 was presented, copy on file. A motion by Councilperson Bacon and a second by Luce to accept the report as presented. All in favor. MOTION CARRIED.

Councilperson Bacon wanted clarification on the hiring of the NYS Certified Building Inspector. He wanted to know the Town's responsibility. Supervisor Horr stated there is none at this time. He is to be hired and paid for by the Village. The Town pays a percentage of the Code Enforcement salary every year as well as provide office space, phone, and utilities.

Justice reports from Justice Werth and Justice Weidman for the month of March 2023 were presented, copies on file. The report shows monies taken in for the month were \$15,933.00 and \$3743.00 respectfully. A motion by Councilperson Bacon and a second by Colella to accept the reports as presented. All in favor. MOTION CARRIED.

Supervisor Horr advised the board that the Justice audit for the year has been filed with the State.

Town /Village Planning Board: Minutes submitted from March 28, 2023. No meeting was held. A motion by Councilperson Bacon and a second by Infantino to accept the non- meeting minutes as presented. All in favor. MOTION CARRIED.

Town/Village Zoning Board of Appeals: Minutes submitted for the February 16, 2023, and the March 16, 2023, regular meeting, copy on file. A motion by Councilperson Bacon and a second by Colella to accept the report as presented. All in favor. MOTION CARRIED.

Assessor's report: NO REPORT.

Executive Summary report for the month of March 2023 was presented, copy on file. A motion by Councilperson Bacon and a second by Luce to accept the summary as presented. All in favor. MOTION CARRIED.

Committee Reports:

Cemetery: Superintendent MacWhorter states 2 of last year's seasonal workers are back clearing brush at the cemetery getting it ready for Memorial Day. There were 4 applications received for the Laborer/Caretaker position. Superintendent MacWhorter would like to hire one more full time and take a part time worker from the Livingston County Workforce Program.

A motion by Councilperson Luce and a second by Bacon to accept the worker from Livingston County to start on 4/17/2023. All in favor. MOTION CARRIED.

A motion by Councilperson Colella and a second by Bacon to hire Peter Hiller as a full-time seasonal worker to start 4/17/23. All in favor. MOTION CARRIED.

Councilperson Colella asked who would oversee the workers when Jim is not available?
Superintendent MacWhorter answered Scott Mitchell.

Highway: The crew has been working with the County for the past 2 days on Ossian Hill Road. The County will be doing the second bridge on Stones Falls Road and then stone and oil the road this summer. They will be working with the County on this project.

Councilperson Colella asked if priority was set on which Town roads needed repair. Superintendent MacWhorter stated he has an idea of which roads are in most need. He believes that priority will be given to either Sandy Hill Road, or Sahrles Hill.

Councilperson Bacon asked about the trees on Greenmount Ave. that are marked with ribbons. Superintendent MacWhorter stated that he asked the company that was working on them to see if they were going to take them down. The Company was going to find out if they were going to take the trees down that are marked. Supervisor Horr stated that if the company will take them down then great, but if not, he would like Jim to get a quote to take the trees down.

Airport: Hangar roof has started and by next week should be about halfway done.

Recreation: Frontage Road Park is open. The Highway crew went down and grated and rolled the parking lot and when Jim went down the next day to check it, it was all torn up by a vehicle. This has happened in the past with cars going down late at night and tearing up the lot. If the lot gets stoned and oiled this year, the gate will have to remain closed for a few days, so it does not get ruined.

Review of monthly payroll summary/registers and bank statements: E-mails were not sent to all board members, as Supervisor Horr did not receive them from accounting. There were hard copies at the meeting of the Reconciliation Summary Banking Accounts and Bank Statements (General, Highway, Airport, Water District and Trust & Agency) for the period ending March 31, 2023, for their review. The Board members will get an email with the material and let the Supervisor know if there are any issues to be discussed at next month's meeting.

McWhorter Road: Supervisor Horr contacted our State Legislators by letter. He also contacted the Army Corp's of Engineers to obtain a copy of the study that they did. As soon as he gets a response, he will share it with board members and McWhorter Road residents. The project should be awarded sometime this summer.

Supervisor Horr stated he will speak with Mayor Haywood on the handicap parking and ramps at the Town Hall to produce a plan to get more spaces available and another ramp on the DMV side of the building.

Work has begun for the 2022-year end audit. The auditing firm hopes to get this completed in the month of May.

Supervisor Horr let the board members know that we currently do not have a notary public in the building. Deputy clerk Jennifer Howe has expressed interest in obtaining this certification. A motion by Councilperson Bacon and a second by Infantino to pay for the training and certification. All in favor. MOTION CARRIED.

Balloon Festival: Supervisor Horr and Councilperson Bacon are supposed to meet with Hot Air Balloon Management to see if it will be feasible to allow the use of the airport grounds for the festival. Councilperson Bacon believes that a conversation should take place and an appropriate fee be charged to the company. They are a for-profit organization and will be asking for things to prepare for the festival. We must have a conversation to impose the appropriate fee for the use of the grounds. Supervisor Horr will forward information to the board members on the company.

Supervisor Horr addressed a letter sent by the Town/Village planning board. There have been scheduling conflicts with their monthly meetings which are held on the fourth Tuesday of the month at 7:00 pm. Nancy Nice wanted to make sure that they are scheduled on the calendar for these days throughout the year. She also wanted to make sure they were not asked to move their

meeting to another location in the building. Clerk Tyler stated that they are in the calendar for the fourth Tuesday of the month, and they will not be asked to move unless it is election related. They must be given proper notice if this were to happen. The Town Clerk is the scheduler of events in the Auditorium. All events must be scheduled through the Town Clerk, or the Deputy Clerk.

Supervisor Horr brought up an issue that we are having with keys to the building. Supervisor Horr will need to get with Mayor Haywood to figure out who should have keys to what doors. The Town Clerk should be the one responsible for keys and the issuing of the keys regardless of whether it is a Village or a Town office. The Village should be responsible for the payment of any keys they need. Clerk Tyler let the board know that there are so many keys out there, some work some do not. The board suggested calling a locksmith to get an estimate on changing all the locks and starting over. Town Clerk will take care of this.

Supervisor Horr recognized the fact that we do not have an experienced maintenance person that could work on an as needed basis at the Town Hall. Jim MacWhorter has been doing small maintenance repairs but cannot manage some of the issues the building is having as far as plumbing/heating and more difficult tasks. Supervisor Horr asked if anybody is aware of who would be interested in maintenance as needed, to let him know.

There was discussion regarding the condition of the executive chairs in the auditorium. They need replacement. Town Clerk Tyler will bring information on the cost of chairs to the next meeting for approval.

A motion by Councilperson Luce and a second by Bacon to accept the March 2023 Cemetery report. All in favor. MOTION CARRIED.

Councilperson Bacon wanted to remember former Registrar and longtime employee Doris Culbertson who passed away this week. Her years of service were appreciated.

A motion by Councilperson Bacon and a second by Infantino to pay all bills as audited, General Account Vouchers #53- #70 incl., totaling \$80,186.82, Highway Account Vouchers #24- #28 incl., totaling \$4,511.67. All in favor. MOTION CARRIED.

A motion by Councilperson Bacon, and a second by Infantino to adjourn. All in favor. MOTION CARRIED

Meeting adjourned at 7:50 PM.

Respectfully submitted,

Lori Tyler
Town Clerk/Tax Collector